

MENDOCINO CITY COMMUNITY SERVICES DISTRICT

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MENDOCINO CITY COMMUNITY SERVICES DISTRICT BOARD MEETING

ACTION MINUTES – October 27, 2025

**BEFORE THE BOARD OF DIRECTORS
FAIR STATEMENT OF PROCEEDINGS
(PURSUANT TO CALIFORNIA COMMUNITY SERVICES DISTRICT LAW
Government Code §61000)**

AGENDA ITEM NO. 1 – CALL TO ORDER – 5:01 p.m.

Present: Directors Andrea Shepard, Donna Feiner, Jim Sullivan, Ishvi Aum, and Matthew Miksak

Staff Present: Ryan Rhoades, District Superintendent, and Katie Bates, District Secretary

Public Present: Dennak Murphy, Maggie O'Rourke, Ed Powers, Rod Jones, 510-508-3450

AGENDA ITEM NO. 2. – APPROVAL OF AGENDA

Board Action: Upon motion by Director Miksak, and 2nd by Director Feiner to approve the Agenda, IT IS ORDERED to approve the agenda. The Motion carried by the following vote:

AYE: 5

AGENDA ITEM NO. 3- PUBLIC EXPRESSION: NON-AGENDA ITEMS

Rod Jones re: a parcel on Rd 500D

Ed Powers re: a parcel on Rd 500D

AGENDA ITEM NO. 4- COMMUNICATIONS

Letter rec'd 1.5 hours prior to the meeting from Rod Jones re: a parcel on Rd 500D

AGENDA ITEM NO. 5- FINANCIAL REPORT

a) SEPTEMBER DISBURSEMENTS

Board Action: Upon motion by Director Sullivan and 2nd by Director Miksak, IT IS ORDERED to approve September disbursements. The Motion carried by the following vote:

AYE: 5

AGENDA ITEM NO. 6— CONSENT AGENDA

a) APPROVAL OF MINUTES FROM 9-27-2025

Board Action: Upon motion by Director Sullivan and 2nd by Director Shepard, IT IS ORDERED to approve the Consent Agenda. The Motion carried by the following vote:

AYE: 5

AGENDA ITEM NO. 7- DISCUSSION AND POSSIBLE ACTION REGARDING ANY CONSENT AGENDA ITEM NEEDING SEPARATE ACTION

NONE

AGENDA ITEM NO. 8- NEW BUSINESS

a) Discussion and Possible Action to create a new position: Office Manager

Board Comment: Andrea Shepard, Matthew Miksak, Ishvi Aum, Jim Sullivan

Staff Comment: Ryan Rhoades

Public Comment: Dennak Murphy

b) Discussion and Possible Action to authorize the Superintendent to spend up to \$22,000 for the purchase of sixteen valves.

Board Comment: Directors Aum and Sullivan

Staff Comment: Ryan Rhoades

Board Action: Upon motion by Director Aum and 2nd by Director Sullivan, IT IS ORDERED to authorize the Superintendent to spend up to \$22,000 for the purchase of valves and related equipment necessary to complete three wastewater treatment plant maintenance projects, in accordance with Ordinance 08-3. The Motion carried by the following vote:

AYE: 5

AGENDA ITEM NO. 9- DISTRICT SUPERINTENDENT’S REPORT

Presenter: Ryan Rhoades

AGENDA ITEM NO. 10- GROUNDWATER MANAGEMENT

Presenter: Ryan Rhoades

Board Comment: Directors Shepard and Sullivan

AGENDA ITEM NO. 11- COMMITTEE UPDATES

**Director Aum reviewed the recent Plant Operations Committee meeting
Director Shepard has appointed herself to the GWM committee.**

AGENDA ITEM NO. 12- PUBLIC COMMENT

NONE

AGENDA ITEM NO. 13- ADJOURN TO CLOSED SESSION

PUBLIC EMPLOYEE PERFORMANCE EVALUATION Pursuant to Government Code 54957(b)
Title: District Superintendent

AGENDA ITEM NO. 14- RETURN FROM RECESS

- a) Call to Order

AGENDA ITEM NO. 15- REPORT OUT FROM CLOSED SESSION

District Superintendent performance review completed. Personnel Committee will meet.

AGENDA ITEM NO. 16- ADJOURNMENT

Meeting adjourned at 6:30 p.m.

NOTICE: PUBLISHED MINUTES OF THE MENDOCINO CITY COMMUNITY SERVICES DISTRICT MEETINGS

- *Effective May 11, 2020, the Board of Directors’ minutes will be produced in “action only” format.*
- *Minutes are considered draft until adopted/approved by the Board of Directors*
- *Please reference the District’s website to obtain additional resource information for the Board of Directors: www.mccsd.com.*

Thank you for your interest in the proceedings of the Mendocino City Community Services District

Board of Directors

STANDING COMMITTEES:

Finance:----- Andrea Shepard and Ishvi Aum

Personnel:----- Matthew Miksak and Andrea Shepard

Plant Operations:----- Jim Sullivan and Ishvi Aum

Safety: ----- Donna Feiner

Street Lighting:----- Donna Feiner

Groundwater Management:----- Jim Sullivan and Andrea Shepard

Respectfully submitted,

Katie Bates