

**MENDOCINO CITY COMMUNITY SERVICES DISTRICT**

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Per California Governor Gavin Newsom’s Executive Orders N-25-20 and N-29-20, the meeting is being held via teleconference.

**MENDOCINO CITY COMMUNITY SERVICES DISTRICT REGULAR BOARD MEETING**

**ACTION MINUTES – March 29, 2021**

**BEFORE THE BOARD OF DIRECTORS  
FAIR STATEMENT OF PROCEEDINGS  
(PURSUANT TO CALIFORNIA COMMUNITY SERVICES DISTRICT LAW<sup>§</sup>  
Government Code §61000)**

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**AGENDA ITEM NO. 1 – CALL TO ORDER – OPEN SESSION 10:07 a.m.**

**Present:** Directors Christina Aranguren, Maggie O’Rourke, and Dennak Murphy, Vice President Jim Sullivan and presiding was President Harold Hauck

**Staff Present:** Mr. Ryan Rhoades, District Superintendent, Katie Bates, Board Secretary.

**Legal Counsel Present:** Matt Emrick, Jim Jackson

**Public Present:** None

**AGENDA ITEM NO. 2. – APPROVAL OF AGENDA**

**AGENDA ITEM NO. 3 – PUBLIC COMMENT: non agenda items**

None

**AGENDA ITEM NO. 4 –ADJOURNMENT TO CLOSED SESSION**

**Presenter:** Harold Hauck

**Board Comment:** None

**Board Action:** None

**AGENDA ITEM NO. 5–RETURN FROM RECESS 5:04 p.m.** Continue Regular Monthly Meeting

a. Call to Order

**Present:** Directors Christina Aranguren, and Dennak Murphy, Vice President Jim Sullivan and presiding was President Harold Hauck

**Staff Present:** Mr. Ryan Rhoades, District Superintendent, Katie Bates, Board Secretary.

**Legal Counsel Present:** Matt Emrick, Jim Jackson

**Public Present:** Kristine McKee, Michelle Blackwell, Colin Morrow, Mike Maley, Ed O'Brien, Dan Potash, Michelle McMillan

#### **AGENDA ITEM NO. 6 –REPORT OF CLOSED SESSION**

**President Hauck reports the MCCSD BOD is looking at possible settlement and costs of current litigation**

#### **AGENDA ITEM NO. 7 –PUBLIC COMMENT**

None

#### **AGENDA ITEM NO. 8 –COMMUNICATIONS**

**Public Comment:** Mr Luke Lucariello with pipe update after dive

#### **AGENDA ITEM NO. 9 –FINANCIAL REPORT**

##### **9a) Financial update from KMC**

**Presenter:** Kristine McKee

**Public Comment:** None

**Board Comment:** None

**Board Action:** None

##### **9b) Discussion and Possible Action to Approve District Disbursement/ Expenditures**

**Board Action:** Upon motion by Director O'Rourke, seconded by VP Sullivan. IT IS ORDERED to approve expenditures for the month of February. The Motion carried by the following vote:

AYE: 5

NO: 0

Absent: 0

#### **AGENDA ITEM NO.10 –GROUNDWATER MANAGEMENT**

##### **a. March Monthly Groundwater Management Report**

Discussion of Stage 3 vs Stage 4 Declaration. May 1 to declare Stage 4 with letter home.

**b. Discussion and Possible Action to Adopt Resolution 2021-275 to Declare a Stage 3 Water Shortage Condition and Rescind Resolution 2020-274**

Board Action: Upon motion by Director Murphy, seconded by Director Aranguren. IT IS ORDERED to adopt resolution 2021-275. The motion carried by the following vote:

AYE: 5

NO: 0

ABSENT: 0

**c. Discussion and Possible Action to Adopt Resolution 2021-276 To Declare a Temporary Moratorium on Certain New Groundwater Extraction Permits and Aquifer Pump Tests**

Public Comment: Michelle Blackwell asked for info re: fees for different Stages

Board Action: Upon Motion by Director O'Rourke, seconded by VP Sullivan. IT IS ORDERED to adopt resolution 2021-276. The Motion carried by the following vote:

AYE: 5

NO: 0

ABSENT: 0

**AGENDA ITEM NO. 11– NEW BUSINESS**

**11a) Presentation by Mike Maley on Groundwater Model Update**

**11b) Discussion and Possible Action to Approve Purchase of new Auto-Sampler, lab cabinets, and a service truck**

Board Action: Upon Motion by Director O'Rourke, seconded by Director Murphy. IT IS ORDERED to approve proposed purchases. The motion carried by the following vote:

AYE: 5

NO: 0

ABSENT: 0

**11c) Discussion and Possible Action to authorize Luke Lucariello to fabricate six (6) hold down brackets.**

Board Action: Upon Motion by Director Aranguren, seconded by VP Sullivan. IT IS ORDERED to approve fabrication of six (6) hold down brackets. The motion carried by the following vote:

AYE: 5

NO: 0

ABSENT: 0

**AGENDA ITEM NO. 12- DISTRICT SUPERINTENDENT'S REPORT**

Presenter: Ryan Rhoades, Superintendent

Public Comment: None

Board Comment: None

Board Action: None

**AGENDA ITEM NO. 13 –SECRETARY’S REPORT**

**Presenter:** Katie Bates, District Secretary

**Public Comment:** None

**Board Comment:** None

**Board Action:** None

**AGENDA ITEM NO. 14: OLD BUSINESS**

- a. **Discussion and Possible Action to Approve District public Records Policy including what should be regularly posted on the District website.**

Board Action: Upon Motion by Director Murphy, seconded by Director Aranguren. IT IS ORDERED to approve policy re: what should be posted on District website. The motion carried by the following vote:

AYE: 5

NO: 5

ABSENT: 0

- b. **Discussion and Possible Action to continue or remove the moratorium on Late Penalties and Service Disconnections for COVID-19 Related late Payments**

Board Action: Upon Motion by Director O’Rourke, seconded by VP Sullivan. IT IS ORDERED to maintain the moratorium on late penalties for a few more months. The motion carried by the following vote:

AYE: 5

NO: 0

ABSENT: 0

**AGENDA ITEM NO. 15: CONSENT AGENDA**

- a. **APPROVAL OF MINUTES**
  - a1) 2/22/21 Meeting Minutes

Board Action: Upon Motion by Director Murphy, seconded by VP Sullivan. IT IS ORDERED to approve the minutes from February’s BOD meeting. The motion carried by the following vote:

AYE: 5

NO: 0

ABSENT: 0

**AGENDA ITEM NO 16: DISCUSSION AND POSSIBLE ACTION REGARDIN GANY CONSENT AGENDA ITEM NEEDING SEPARATE ACTION**

None

**AGENDA ITEM NO 17: MATTERS FROM BOARD MEMBERS**

Director O'Rourke requested monthly meter reading reminders be sent out.

Director Murphy praised the office staff and acknowledged the upcoming projects considering state and federal funding.

**AGENDA ITEM NO. 18: COMMITTEE UPDATES**

a. 7-11 Committee Update

Presenter: Ed O'Brien

Determined a Special Meeting to deal with the report should occur, possibly May 10 at 2:00

Determined to postpone May BOD mtg to 6/7/21

b. Plant Operations Committee Update

Presenter: Director Aranguren

**AGENDA ITEM NO. 19: ADJOURNMENT**

Board Action: Upon Motion by Director O'Rourke, seconded by Director Aranguren. IT IS ORDERED to approve adjourn the meeting. The motion carried by the following vote:

AYE: 5

NO: 0

ABSENT: 0

**NOTICE: PUBLISHED MINUTES OF THE MENDOCINO CITY COMMUNITY SERVICES DISTRICT MEETINGS**

- *Effective May 11, 2020, the Board of Directors' minutes will be produced in "action only" format.*
- *Minutes are considered draft until adopted/approved by the Board of Directors*
- *Please reference the District's website to obtain additional resource information for the Board of Directors: [www.mccsd.com](http://www.mccsd.com).*

***Thank you for your interest in the proceedings of the Mendocino City Community Services District***

***Board of Directors***

STANDING COMMITTEES:

Finance:----- Harold Hauck and Maggie O'Rourke  
Personnel:----- Harold Hauck and Maggie O'Rourke  
Plant Operations:----- Dennak Murphy and Tina Aranguren  
Safety: ----- Dennak Murphy and Jim Sullivan  
Street Lighting:----- Dennak Murphy and Maggie O'Rourke  
Water Management:----- Tina Aranguren and Jim Sullivan  
Groundwater Management Advisory:---- Tina Aranguren and Jim Sullivan

Respectfully submitted,

Ryan Rhoades and Katie Bates