

**MENDOCINO CITY COMMUNITY SERVICES DISTRICT**

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Per California Governor Gavin Newsom’s Executive Orders N-25-20 and N-29-20, the meeting is being held via teleconference.

**MENDOCINO CITY COMMUNITY SERVICES DISTRICT REGULAR BOARD MEETING**

**ACTION MINUTES – August 30, 2021**

**BEFORE THE BOARD OF DIRECTORS  
FAIR STATEMENT OF PROCEEDINGS**

**(PURSUANT TO CALIFORNIA COMMUNITY SERVICES DISTRICT LAW  
Government Code §61000)**

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**AGENDA ITEM NO. 1 – CALL TO ORDER – OPEN SESSION 5:05 p.m.**

**Present:** Directors Maggie O’Rourke, Tina Aranguren, and Dennak Murphy, and presiding Vice President Jim Sullivan

**Staff Present:** Ryan Rhoades, District Superintendent

**Legal Counsel Present:** None

**Public Present:** Michelle Blackwell, Dan Potash

**AGENDA ITEM NO. 2. – APPROVAL OF AGENDA**

No changes or modifications

Motion to Approve Agenda

AYES: 4

ABSENT: 1

**AGENDA ITEM NO. 3 – PUBLIC COMMENT: non agenda items**

None

**AGENDA ITEM NO. 4 –COMMUNICATIONS**

**USDA contacted the office re: possible grant funding**

Discussion of contacting owners before sending out violation letters to determine if issue with website reporting is a factor.

**AGENDA ITEM NO. 5 – FINANCIAL REPORT**

**8a) Financial update from KMC**

**Presenter:** Kristine McKee

**Public Comment:** None

**Board Comment:** Director O'Rourke, Murphy, VP Sullivan

**MCCSD Staff Comment:** Superintendent Rhoades

**Board Action:** Upon motion by Director O'Rourke, seconded by Director Murphy. IT IS ORDERED to approve expenditures for the month of July. The Motion carried by the following vote:

AYE: 4

NO: 0

Absent: 1

**AGENDA ITEM NO. 6 – SUPERINTENDENT'S REPORT**

**9a) August Monthly Groundwater Management Report**

**Presenter:** Superintendent Rhoades

**Public Comment:** Michelle Blackwell

**Board Comment:** Directors Murphy, O'Rourke, Aranguren, VP Sullivan

**AGENDA ITEM No. 7 – SECRETARY'S REPORT**

**10a) August Monthly Secretary's Report**

**Presenter:** Ryan Rhoades

**Public Comment:** Michelle Blackwell

**Board Comment:** Directors Aranguren and O'Rourke

**AGENDA ITEM NO. 8- GROUNDWATER MANAGEMENT**

**a. April Monthly Groundwater Management Report**

**Presenter:** Superintendent Rhoades

**Public Comment:** Michelle Blackwell

**Board Comment:** Directors Aranguren and O'Rourke, VP Sullivan

**AGENDA ITEM NO. 9– OLD BUSINESS**

**9a) Discussion and Possible Action to approve Robert Affinito Construction to seal asphalt**

No Board action at this time.

**AGENDA ITEM NO. 10- NEW BUSINESS**

**10a) Discussion and Possible Action to approve Notice of and Certificate of Completion**

**Presenter:** Ryan Rhoades, Superintendent

**Public Comment:** None

**Board Comment:** Directors Murphy and Aranguren

Decision to table this and 10b to a Special Meeting

**10b) Discussion and Possible Action to approve Letter of Completion from SHN**

**Discussed with 10a**

**10c) Discussion and Possible Action to begin the search for a consultant**

**Presenter:** Director O'Rourke

**Public Comment:** None

**Board Comment:** Directors Murphy and Aranguren, VP Sullivan

**MCCSD Staff Comment:** Superintendent Rhoades

**10d) Discussion and Possible Action to approve the rehire of KMC Bookkeeping Services**

**Presenter:** Superintendent Rhoades

**Public Comment:** None

**Board Comment:** None

**Board Action:** Motion to rehire KMC for Bookkeeping Services brought by Director Aranguren, 2<sup>nd</sup> by Director Murphy

**AYES:** 4

**ABSENT:** 1

**10e) Discussion and Possible Action for Small Community Water Grant**

Discussed during 10c

**AGENDA ITEM NO. 11: CONSENT AGENDA**

a. **APPROVAL OF MINUTES**

a1) 7/26/21 Meeting Minutes

a2) 8/16/21 Meeting Minutes

**Board Action:** Upon Motion by Director Murphy, seconded by Director Aranguren. IT IS ORDERED to approve the minutes from the 7/26/21 and 8/16/21 BOD meetings. The motion carried by the following vote:

AYE: 4

NO: 0

ABSENT: 1

**AGENDA ITEM NO 12: DISCUSSION AND POSSIBLE ACTION REGARDIN GANY CONSENT AGENDA ITEM NEEDING SEPARATE ACTION**

None

**AGENDA ITEM NO. 13: COMMITTEE UPDATES**

**Drought Committee**

**Presentation: Director Aranguren**

**AGENDA ITEM NO 14: MATTERS FROM BOARD MEMBERS**

14a) Harold Hauck, Discussion of Board Communications  
Tabled to a future meeting

**AGENDA ITEM NO. 15: ADJOURNMENT**

Director O'Rourke moves to adjourn meeting

**NOTICE: PUBLISHED MINUTES OF THE MENDOCINO CITY COMMUNITY SERVICES DISTRICT MEETINGS**

- *Effective May 11, 2020, the Board of Directors' minutes will be produced in "action only" format.*
- *Minutes are considered draft until adopted/approved by the Board of Directors*
- *Please reference the District's website to obtain additional resource information for the Board of Directors: [www.mccsd.com](http://www.mccsd.com).*

***Thank you for your interest in the proceedings of the Mendocino City Community Services District***

***Board of Directors***

STANDING COMMITTEES:

Finance:-----Harold Hauck and Maggie O'Rourke

Personnel:-----Harold Hauck and Maggie O'Rourke

Plant Operations:-----Dennak Murphy and Tina Aranguren

Safety: -----Dennak Murphy and Jim Sullivan

Street Lighting:-----Dennak Murphy and Maggie O'Rourke

Water Management:-----Tina Aranguren and Jim Sullivan

Groundwater Management Advisory:-----Tina Aranguren and Jim Sullivan

Respectfully submitted,

Ryan Rhoades and Katie Bates