

MENDOCINO CITY COMMUNITY SERVICES DISTRICT

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Per California Governor Gavin Newsom’s Executive Orders N-25-20 and N-29-20, the meeting is being held via teleconference.

MENDOCINO CITY COMMUNITY SERVICES DISTRICT SPECIAL BOARD MEETING

ACTION MINUTES – February 6, 2023

**BEFORE THE BOARD OF DIRECTORS
FAIR STATEMENT OF PROCEEDINGS**

**(PURSUANT TO CALIFORNIA COMMUNITY SERVICES DISTRICT LAW
Government Code §61000)**

AGENDA ITEM NO. 1 – CALL TO ORDER – 5:05 p.m.

Present: Directors Donna Feiner, Ishvi Aum, Matthew Miksak, Vice President Jim Sullivan, and presiding was President Dennak Murphy

Staff Present: Mr. Ryan Rhoades, District Superintendent, Katie Bates, Board Secretary.

Legal Counsel Present: None

Public Present: Michelle Blackwell, Dan Potash, Tina Aranguren, Ken Taylor

AGENDA ITEM NO. 2. – APPROVAL OF AGENDA

Board Action: Upon motion by VP Sullivan and 2nd by Director Feiner, IT IS ORDERED to approve the agenda. The Motion carried by the following vote:

AYE: 5

NO: 0

ABSENT: 0

AGENDA ITEM NO. 3 –PUBLIC COMMENT

None

AGENDA ITEM NO. 4 – COMMUNICATIONS

None

AGENDA ITEM NO. 5- FINANCIAL REPORT

Presenter: Kristine McKee

Board Comment: Director Aum, VP Sullivan, President Murphy

Staff Comment: Ryan Rhoades and Katie Bates

Public Comment: Michele Blackwell

Board Action: Upon motion by Director Feiner and 2nd by Director Miksak, IT IS ORDERED to approve the December disbursements. The Motion carried by the following vote:

AYE: 5

NO: 0

AGENDA ITEM NO. 6: CONSENT AGENDA

a. APPROVAL OF MINUTES

a) 12-12-22

b) APPROVAL OF RES 2022-307: RESOLUTION OF THE MENDOCINO CITY COMMUNITY SERVICES DISTRICT TO CONTINUE THE AUTHORITY TO HOLD VIRTUAL MEETINGS PURSUANT TO AB 361

Board Action: Upon motion by VP Sullivan, seconded by Director Feiner, IT IS ORDERED to approve the consent agenda. The Motion carried by the following vote:

AYE: 5

NO: 0

AGENDA ITEM NO. 7: DISCUSSION AND POSSIBLE ACTION REGARDING ANY CONSENT AGENDA ITEM NEEDING SEPARATE ACTION

None

AGENDA ITEM NO. 8- GROUNDWATER MANAGEMENT

Presenter: Ryan Rhoades

AGENDA ITEM NO. 9 – NEW BUSINESS

a) Discussion and Possible Action to engage with ESS, Engineering Solution Services

Board Comment: Directors Aum, Feiner, Miksak, VP Sullivan, and President Murphy

Public Comment: Dan Potash, Tina Aranguren, Michelle Blackwell

Staff Comment: Ryan Rhoades

b) Discussion and Possible Action to approve RESOLUTION NO. 2023-308: RESOLUTION OF THE MENDOCINO CITY COMMUNITY SERVICES DISTRICT TO RESCIND RESOLUTION 2022-301 AND DECLARE A STAGE 1 WATER SHORTAGE CONDITION

Staff Comment: Ryan Rhoades

Board Comment: President Murphy

Board Action: Upon motion by Director Aum, seconded by Director Feiner, IT IS ORDERED to approve RESOLUTION 2023-308. The Motion carried by the following vote:

AYE: 5

NO: 0

- c) **Discussion and Possible Action to approve RESOLUTION 2023-309: RESOLUTION OF THE MENDOCINO CITY COMMUNITY SERVICES DISTRICT TO ADOPT A STEP COMPENSATION PLAN FOR THE HOURLY EMPLOYEES AND AMEND SECTION 5.5 OF THE MCCSD PERSONNEL MANUAL**

Board Comment: Directors Miksak and Aum, VP Sullivan, and President Murphy

Staff Comment: Ryan Rhoades

Public Comment: Michelle Blackwell

Board Action: Upon motion by Director Miksak, seconded by VP Sullivan, IT IS ORDERED to approve RESOLUTION 2023-308. The Motion carried by the following vote:

AYE: 5

NO: 0

- d) **Discussion and Possible Action to approve RESOLUTION NO. 2023-310: RESOLUTION OF THE MENDOCINO CITY COMMUNITY SERVICES DISTRICT AUTHORIZING A FIXED ASSETS CAPITALIZATION POLICY AND PROCEDURES**

Staff Comment: Katie Bates

Board Comment: President Murphy

Board Action: Upon motion by VP Sullivan, seconded by Director Feiner, IT IS ORDERED to approve RESOLUTION 2023-310. The Motion carried by the following vote:

AYE: 4

NO: 0

ABSENT: 1

AGENDA ITEM NO. 10- OLD BUSINESS

- a) **Discussion and Possible Action to record BOD meetings**

Staff Comment: Ryan Rhoades

Board Comment: VP Sullivan and President Murphy

Public Comment: Tina Aranguren

Board Action: Upon motion by President Murphy, seconded by Director Feiner, IT IS ORDERED for MCCSD to begin recording zoom Board of Directors and Standing Committee meetings beginning 2/27/23. The Motion carried by the following vote:

AYE: 4

NO: 0

ABSENT: 1

- b) **Discussion and Possible Action with regards to community engagement towards water resiliency**

Board Comment: VP Sullivan

AGENDA ITEM No. 11 – SECRETARY’S REPORT

None

AGENDA ITEM NO. 12: SUPERINTENDENT’S REPORT

Staff Comment: Ryan Rhoades

Public Comment: Tina Aranguren and Michelle Blackwell

AGENDA ITEM NO. 13- COMMITTEE UPDATES

None

AGENDA ITEM NO. 14: MATTER FROM BOARD MEMBERS

Director Feiner expressed concern over the cancellation of the January 27, 2022 meeting.

AGENDA ITEM NO. 18: ADJOURNMENT

IT IS ORDERED to approve adjourning the meeting at 7:28 p.m.

NOTICE: PUBLISHED MINUTES OF THE MENDOCINO CITY COMMUNITY SERVICES DISTRICT MEETINGS

- *Effective May 11, 2020, the Board of Directors’ minutes will be produced in “action only” format.*
- *Minutes are considered draft until adopted/approved by the Board of Directors*
- *Please reference the District’s website to obtain additional resource information for the Board of Directors: www.mccsd.com.*

Thank you for your interest in the proceedings of the Mendocino City Community Services District

Board of Directors

STANDING COMMITTEES:

Finance:----- Dennak Murphy and Ishvi Aum

Personnel:----- Dennak Murphy and Matthew Miksak

Plant Operations:----- Dennak Murphy and Jim Sullivan

Safety: ----- Jim Sullivan

Street Lighting:----- Donna Feiner and Jim Sullivan

Groundwater Management:----- Donna Feiner and Jim Sullivan

Respectfully submitted,

Ryan Rhoades and Katie Bates