

MENDOCINO CITY COMMUNITY SERVICES DISTRICT
P. O. BOX 1029
MENDOCINO, CA 95460
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Minutes of September 24, 2018

Regular Meeting was called to order by President Schwartz at 7:00 p.m. in the business office at the Wastewater Treatment Plant. Present were Directors Kerstein, Rice, Hauck, and Schwartz. District Superintendent Mike Kelley and Secretary Jodi Mitchell were present.

1. Agenda – No changes were made to the agenda.

2. Approval of Minutes August 27, 2018

Correction: Page 3, Section 12, Paragraph 2, line 3.date and time **would** be proposed.

MOTION Hauck/Kerstein To approve the minutes of August 27, 2018 as corrected.

ROLL CALL VOTE AYES: Directors Kerstein, Rice, Hauck and Schwartz

NOES: None

ABSENT: None

3. Communications

4. Public Comment

5. Old Business

6. Groundwater Management

a. Groundwater Management Report

October 1, 2017 was the beginning of the 2017-2018 rain year. Average precipitation in September was 0.59 inches, and no measurable rain had been recorded. The District's total rainfall for this rain year was 31.85 inches. The cumulative average rainfall at the end of September was normally 40.23 inches. That was 79.2% of average annual rainfall. October 1 was the start of the new 2018-2019 rain year.

The District was in a No Water Shortage Condition from January 25, 2016 to May 29, 2018. The Board declared a Stage 1 Water Shortage on May 29, 2018 due to below normal rainfall.

On August 31, the District evaluated drought conditions based on Depth-to-Water (DTW) in the District's drought monitoring wells. Typically, no significant rainfall occurred during the period from May 31 to August 31; therefore, depth-to-groundwater levels were considered as the primary tool for groundwater supply evaluation for the end of summer. Depth-to-groundwater levels were defined for five indicator wells that would be used as the primary basis for declaration of a potential water supply shortage during the summer months, based on model results and historic data. Because a range of conditions may occur based on this analysis, the average condition should be considered as the indicator of the water shortage condition in which a majority of wells fall within the depth to water criteria for a particular stage (different wells may sometimes indicate different stages).

DTW less than 20.8 feet on August 31st was considered a No Water Shortage condition in the District. On August 31st the DTW was 20.39 feet. The Superintendent's recommendation was for the Board to consider declaration of a No Water Shortage Condition in Mendocino. The average DTW measurements District-wide in the 24 monitoring wells on September 17, 2018 was 18.12 feet.

b. Resolution No. 2018-256 – To Declare a No Water Shortage Condition

MOTION Rice/Kerstein To waive the reading of Resolution No. 2018-256

ROLL CALL VOTE AYES: Directors Kerstein, Rice, Hauck and Schwartz

NOES: None

ABSENT: None

The Board discussed Resolution No. 2018-256 to declare a No Water Shortage Condition. The next water shortage condition evaluation would be at the end of November. Director Hauck commented that declaring a No Water Shortage Condition might be premature because the DTW measurements were only 35/100th of an inch from being in a drought situation, and there was no rain forecast in the near future. Even though the District was

technically in a No Water shortage Condition, based on the August 31st DTW measurements, consensus of the Board was to continue the existing Stage 1 Water Shortage condition, since it was voluntary. The Board agreed that it would be prudent to consider any update to the existing Stage 1 Water Shortage Condition at their December meeting.

7. New Business

8. Attorney's Report

9. District Superintendent's Report

a. Monthly Report

Operators performed routine repair and maintenance at the wastewater treatment plant during September 2018.

Thompson Septic pumped the Main Street lift station on August 3rd due to an equipment failure. A temporary pump was set up on Main Street on August 5th. On August 10, Operator Linden repaired the lift station, and the temporary pump was removed from the wet well. On August 7, Mendocino Waterworks replaced a check valve in the Main Street lift station. During September, the lift station controls continued to malfunction. The air compressors were not alternating correctly. Fort Bragg Electric had been contacted to service the control system.

The Heeser Drive Lift Station generator was not operating. North Coast Refrigeration had worked on the unit several times, but couldn't find the problem. They provided MCCSD with contact information for a Stockton company that works on Generac generators. They wanted \$3,000 to look at the unit, and an additional \$3,000 to drive up to the site to install parts. A new 30 Kw generator costs about \$11,000.00. Fort Bragg Electric had been contacted to find out what they would charge to install a new generator. The existing exhaust system and transfer switch could be used with a new unit.

There were no MCCSD collection system sanitary sewer overflows during August 2018.

The District transferred 318,978 gallons of recycled water to the High School in August 2018.

The Safety Officer conducted the monthly safety inspection of the plant and the safety meeting on September 17, 2018 was on Fire Safety.

10. District Secretary's Report

a. Monthly Register of Cash Disbursement

MOTION Hauck/Kerstein To approve disbursements in the amount of \$125,015 for checks #13998-14036, and on line CalPERS, State and Federal Tax Deposits.

ROLL CALL VOTE AYES: Directors Kerstein, Rice, Hauck and Schwartz

NOES: None

ABSENT: None

b. Update on Delinquent Sewer Accounts and Certificate of Liens

The Board reviewed the update on delinquent accounts and Certificate of Liens.

11. Matters from Board Members

In response to Director Hauck's inquiry if the School District had been notified of the opportunity for classes to tour the wastewater treatment plant, staff responded they would follow up and compose that correspondence.

P. G. & E would begin installation of the 2700 kelvin street lights, which would hopefully be completed by the end of the year.

The meeting adjourned at 7:30 p.m.

Respectfully submitted,


Jodi Mitchell
Secretary