

MENDOCINO CITY COMMUNITY SERVICES DISTRICT

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MENDOCINO CITY COMMUNITY SERVICES DISTRICT BOARD MEETING

ACTION MINUTES – August 31, 2026

**BEFORE THE BOARD OF DIRECTORS
FAIR STATEMENT OF PROCEEDINGS**

**(PURSUANT TO CALIFORNIA COMMUNITY SERVICES DISTRICT LAW
Government Code §61000)**

AGENDA ITEM NO. 1 – CALL TO ORDER – 5:04 p.m.

Board Present: Directors Andrea Shepard, Alex Fields, Michael Klinger, Jim Sullivan, and Matthew Miksak

Staff Present: Ryan Rhoades, District Superintendent, Katie Bates, District Secretary, Keith Linden, Operator

Public Present: Jim Gragg, Mary Falkenrath, Dan Potash, Maggie O'Rourke, Teddy Winslow, Merrie Winslow

AGENDA ITEM NO. 2. – APPROVAL OF AGENDA

Board Action: Upon motion by Director Sullivan, and 2nd by Director Miksak to approve the Agenda. IT IS ORDERED to approve the agenda. The Motion carried by the following vote:

AYE: 5

AGENDA ITEM NO. 3- PUBLIC EXPRESSION: non-agenda items

Jim Gragg discussed the County's Coastal Groundwater Study and handed out an executive summary to the Board of Directors.

Maggie O'Rourke expressed concern re: the MUSD water storage project.

Teddy Winslow asked MCCSD to communicate with customers re: any upcoming construction that may affect roads or businesses.

AGENDA ITEM NO. 4- COMMUNICATIONS

Received about 10 indirect letters re: MUSD water project

AGENDA ITEM NO. 5- FINANCIAL REPORT

a) June DISBURSEMENTS

Board Action: Upon motion by Director Shepard and 2nd by Director Sullivan, IT IS ORDERED to approve June disbursements. The Motion carried by the following vote:

AYE: 5

b) July DISBURSEMENTS

Board Action: Upon motion by Director Shepard and 2nd by Director Miksak, IT IS ORDERED to approve July disbursements. The Motion carried by the following vote:

AYE: 5

AGENDA ITEM NO. 6— CONSENT AGENDA

- a) Approval of minutes from 6-29-2026
- b) Approval of annual payment to CalPERS for the Unfunded Liability contribution
- c) Approval to use the MCCSD Palette Dr parcel for the Murder, She Wrote festival May 20– May 23, 2027
- d) Approval of additional recycled water user agreement with Mendocino Little River Cemetery District
- e) Approval of additional recycled water user agreement with Mendocino Fire Protection District
- f) Approval of additional recycled water user agreement with Department of Parks and Recreation

Item 6c is pulled from the Consent Agenda so that Directors Shepard and Fields could recuse themselves from voting on the item.

Board Action: Upon motion by Director Shepard and 2nd by Director Sullivan, IT IS ORDERED to approve the Consent Agenda with exception to item 5c. The Motion carried by the following vote:

AYE: 5

*Directors Shepard and Fields leave the building

Board Action: Upon motion by Director Klinger and 2nd by Director Miksak, IT IS ORDERED to approve the Consent Agenda item 5c. The Motion carried by the following vote:

AYE: 3

ABSENT: 2 (Shepard and Fields)

AGENDA ITEM NO. 7- DISCUSSION AND POSSIBLE ACTION REGARDING ANY CONSENT AGENDA ITEM NEEDING SEPARATE ACTION

NONE

AGENDA ITEM NO. 8- NEW BUSINESS

- a) Discussion and Possible Action to approve the purchase of two (2) replacement Flygt sludge pumps

Board Comment: Director Klinger

Staff Comment: Ryan Rhoades

Board Action: Upon motion by Director Fields and 2nd by Director Shepard, IT IS ORDERED to authorize the purchase of two Flygt Model NP 3102.070 sludge pumps and associated equipment from Xylem Water Solutions USA, Inc. pursuant to Quote #2026-FFB-0340, dated August 14, 2026, for an amount not to exceed \$32,518.00,

including freight, and to waive applicable competitive bidding requirements pursuant to MCCSD Ordinance 08-3, Section 6, in the event they are not covered by the recycled water grant. The Motion carried by the following vote:

AYE: 5

AGENDA ITEM NO. 9- DISTRICT SUPERINTENDENT’S REPORT

Board Comment: Jim Sullivan and Michael Klinger
Public Comment: Jim Gragg
Staff Comment: Ryan Rhoades

AGENDA ITEM NO. 10- GROUNDWATER MANAGEMENT

Ryan Rhoades reads report
Public Comment: Jim Gragg

AGENDA ITEM NO. 11- ADJOURNMENT

5:50 p.m.

NOTICE: PUBLISHED MINUTES OF THE MENDOCINO CITY COMMUNITY SERVICES DISTRICT MEETINGS

- *Effective May 11, 2020, the Board of Directors’ minutes will be produced in “action only” format.*
- *Minutes are considered draft until adopted/approved by the Board of Directors*
- *Please reference the District’s website to obtain additional resource information for the Board of Directors: www.mccsd.com.*

Thank you for your interest in the proceedings of the Mendocino City Community Services District

Board of Directors

STANDING COMMITTEES:

Finance:----- Andrea Shepard and Michael Klinger

Personnel:----- Matthew Miksak and Alex Fields

Plant Operations:----- Jim Sullivan and Michael Klinger

Street Lighting:----- Alex Fields

Groundwater Management:----- Jim Sullivan and Andrea Shepard

Respectfully submitted,

Katie Bates