

MENDOCINO CITY COMMUNITY SERVICES DISTRICT
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Per California Governor Gavin Newsom’s Executive Orders N-25-20 and N-29-20, the meeting is being held via teleconference.

MENDOCINO CITY COMMUNITY SERVICES DISTRICT REGULAR BOARD MEETING

ACTION MINUTES – September 28, 2020

BEFORE THE BOARD OF DIRECTORS
FAIR STATEMENT OF PROCEEDINGS
(PURSUANT TO CALIFORNIA COMMUNITY SERVICES DISTRICT LAW
Government Code §61000)

AGENDA ITEM NO. 1 – CALL TO ORDER – OPEN SESSION 5:07 p.m.

Present: Directors Otto Rice and Jean Arnold, Vice President James Sullivan, and President Harold Hauck presiding.

Staff Present: Mr. Ryan Rhoades, District Superintendent.

Legal Counsel Present: James Jackson and Mathew Emrick, Attorneys.

Public Present: Mike Maley, Hydrologist from Todd Groundwater and approximately five community members.

AGENDA ITEM NO. 2. - APPROVAL OF AGENDA

Presenter/s: President Hauck.

Public Comment: None.

Board Comment: None.

Board Action: Motion Arnold Second Sullivan to Approve the Agenda. 4-0 in favor.

AGENDA ITEM NO. 3. –PUBLIC COMMENT: Non agenda items

Presenter/s: President Hauck.

Public Comment: None.

Board Comment: None.

Board Action: None.

AGENDA ITEM NO. 4. –GROUNDWATER MODEL UPDATE PROPOSAL

4a. Summary of proposal from Mike Maley of Todd Groundwater.

Presenter/s: Superintendent Rhoades introduces Mike Maley. Mr. Maley summarizes his proposed update.

Public Comment: Ed O'Brien.

Board Comment: Hauck, Sullivan, and Arnold.

Board Action: None.

4b. Discussion and Possible Action to Approve Proposal from Mike Maley of Todd Groundwater.

Presenter/s: President Hauck.

Public Comment: Ed O'Brien, Jim Jackson.

Board Comment: Rice.

Board Action: Upon motion by Director Rice, and seconded by Director Arnold, IT IS ORDERED to approve the proposed Groundwater Model Update as presented by Mike Maley of Todd Groundwater, and the associated cost of \$14,850 to conduct the update. The motion carried by the following vote:

Aye: 4 - President Hauck, Director Arnold, Director Rice, and Vice President Sullivan.

No: 0 – None

Absent: 0 – None.

AGENDA ITEM NO. 5. –COMMUNICATIONS: Letter from LAFCo.

Presenter/s: Superintendent Rhoades summarized the letter from LAFCo. President Hauck asked if any Board members were interested in the LAFCo position, no members expressed interest.

Public Comment: None.

Board Comment: None.

Board Action: None.

AGENDA ITEM NO. 6. –FINANCIAL REPORT

6a. Financial Update from KMC

Presenter/s: Superintendent Rhoades read report as no KMC representative was able to attend.

Public Comment: None.

Board Comment: None.

Board Action: None.

6b. Discussion and Possible Action to Approve District Expenditures

Presenter/s: President Hauck.

Public Comment: None.

Board Comment: Directors Arnold, Hauck, and Sullivan.

Board Action: Upon motion by Vice President Sullivan and seconded by Director Arnold, IT IS ORDERED to approve District Expenditures as reported from 8/1/20 through 8/31/20. The motion carried by the following vote:

Aye: 4 - President Hauck, Director Arnold, Director Rice, and Vice President Sullivan.

No: 0 – None

Absent: 0 – None.

6c. Discussion and Possible Action to Approve Annual Outfall Inspection

Presenter/s: Superintendent Rhoades and President Hauck.

Public Comment: None.

Board Comment: Directors Arnold, Rice, Hauck, and Sullivan.

Board Action: Upon motion by Director Arnold and seconded by Vice President Sullivan, IT IS ORDERED to approve the Annual Outfall Inspection and associated cost of \$18,000, with the understanding that more work may be required. The motion carried by the following vote:

Aye: 4 - President Hauck, Director Arnold, Director Rice, and Vice President Sullivan.

No: 0 – None

Absent: 0 – None.

AGENDA ITEM NO.7. –CONSENT AGENDA

7a. Approval of Meeting Minutes

a-1. 8-31-2020 (Regular Meeting Minutes)

Presenter/s: President Hauck.

Staff Comment: Superintendent Rhoades reminded members he had corrected a typo in the title of the minutes.

Public Comment: None.

Board Comment: None.

Board Action: Upon motion by Director Arnold, seconded by Vice President Sullivan, IT IS ORDERED to approve consent agenda item 7a-1. The motion carried by the following vote:

Aye: 4 - President Hauck, Director Arnold, Director Rice, and Vice President Sullivan.

No: 0 – None.

Absent: 0 – None.

AGENDA ITEM NO. 8. –DISCUSSION AND POSSIBLE ACTION REGARDING ANY CONSENT AGENDA ITEM NEEDING SEPARATE ACTION

None.

AGENDA ITEM NO. 9. –SUPERINTENDENT’S REPORT

9a. Monthly Report

Presenter/s: District Superintendent Rhoades.

Public Comment: None

Staff Comment: Jim Jackson addressed a prior question from Director Rice, about the Public Bid Process and Requests for Proposal.

Board Comment: Director Hauck.

Board Action: None.

AGENDA ITEM NO. 10. –GROUNDWATER MANAGEMENT:

10a. Monthly Groundwater Management Report

Presenter/s: District Superintendent Rhoades.

Public Comment: None.

Board Comment: Directors Rice and Arnold.

Board Action: None.

AGENDA ITEM NO.11. –NEW BUSINESS:

11a. Discussion and Possible Action on Change or Maintain Current Water Shortage Emergency Stage.

Presenter/s: President Hauck.

Public Comment: None.

Board Comment: None.

Board Action: None.

11b. Discussion on Grant Application –Community Foundation of Mendocino Enrichment Grant.

Presenter/s: District Superintendent Rhoades and Vice President Sullivan.

Public Comment: None.

Board Comment: Directors Arnold and Hauck.

Board Action: None.

AGENDA ITEM NO. 12. –OLD BUSINESS

12a. Discussion and Possible Action on Sewer Bill Payment Deferral During COVID-19.

Presenter/s: President Hauck.

Public Comment: None.

Board Comment: Director Rice, Arnold, Sullivan, and Hauck.

Board Action: Upon motion by Director Rice, seconded by Vice President Sullivan, IT IS ORDERED to continue waving late fees for deferred payment of bills related to the COVID-19 Pandemic, through the end of the 2020 calendar year. The motion carried by the following vote:

Aye: 4 - President Hauck, Director Arnold, Director Rice, and Vice President Sullivan.

No: 0 – None.

Absent: 0 – None.

AGENDA ITEM NO. 13. –COMMITTEE UPDATES

13a. Report from 7-11 Groundwater Management Advisory Committee.

Presenter/s: Vice President Sullivan.

Public Comment: None.

Board Comment: Rice.

Board Action: None.

AGENDA ITEM NO. 14. –MATTERS FROM BOARD MEMBERS:

Presenter/s: Director Arnold requested that all meeting participants mute their microphone when not speaking to help minimize noise and allow for better communication.

Public Comment: None.

Board Comment: Sullivan, Arnold, and Hauck.

Board Action: None.

AGENDA ITEM NO. 15. –ADJOURNMENT

THERE BEING NOTHING FURTHER TO COME BEFORE THE BOARD, THE MENDOCINO CITY COMMUNITY SERVICES DISTRICT ADJOURNED THE BOARD MEETING AT 7:28 P.M. Motion by Director Rice, seconded by Director Arnold, to adjourn at 6:54 p.m. 4-0 in favor.

Respectfully Submitted,

Ryan Rhoades,
District Superintendent

NOTICE: PUBLISHED MINUTES OF THE MENDOCINO CITY COMMUNITY SERVICES DISTRICT MEETINGS

- *Effective May 11, 2020, the Board of Directors' minutes will be produced in "action only" format.*
- *Minutes are considered draft until adopted/approved by the Board of Directors*
- *Please reference the District's website to obtain additional resource information for the Board of Directors: www.mccsd.com.*

Thank you for your interest in the proceedings of the Mendocino City Community Services District

Board of Directors