

MENDOCINO CITY COMMUNITY SERVICES DISTRICT

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Per California Governor Gavin Newsom’s Executive Orders N-25-20 and N-29-20 and AB 361, the meeting is being held via teleconference.

MENDOCINO CITY COMMUNITY SERVICES DISTRICT SPECIAL BOARD MEETING

ACTION MINUTES – March 28, 2022

**BEFORE THE BOARD OF DIRECTORS
FAIR STATEMENT OF PROCEEDINGS**

**(PURSUANT TO CALIFORNIA COMMUNITY SERVICES DISTRICT LAW
Government Code §61000)**

AGENDA ITEM NO. 1 – CALL TO ORDER – OPEN SESSION 5:07 p.m.

Present: Directors Christina Aranguren, Maggie O’Rourke, Vice President Jim Sullivan and presiding was President Dennak Murphy. Director Harold Hauck joins during Item 5.

Staff Present: Mr. Ryan Rhoades, District Superintendent

Legal Counsel Present: None

Public Present: Dan Potash, Andrea Sheppard, Kristine McKee (District Accountant) Michelle Blackwell joins during Item 5.

AGENDA ITEM NO. 2. – APPROVAL OF AGENDA

Superintendent Rhoades recommends tabling item 10, consent agenda as Meeting Minutes were not included in the BOD packet. BOD is in consensus but no formal action taken.

AGENDA ITEM NO. 3. PUBLIC COMMENT: non agenda items

None

AGENDA ITEM NO. 4- COMMUNICATIONS

Superintendent Rhoades mentions two communication received 3-28-22, Ca Gavin Newsom’s Executive Order N-7-22 and SWRCB-DDW Town of Mendocino Public Water System Survey letter.

AGENDA ITEM NO. 5- FINANCIAL REPORT

a. Discussion of Monthly Financial Report.

Presenter: Kristine McKee (KMC)

Board Comment: None

Staff Comment: Superintendent Rhoades

Action: None

b. Discussion and Possible Action to Approve District Disbursements/Expenditures.

Presenter: Kristine McKee (KMC)

Board Comment: Director Aranguren

Staff Comment: Superintendent Rhoades

Board Action: Upon motion by Director O'Rourke, seconded by VP Sullivan. IT IS ORDERED to approve the disbursements and expenditures for February 2022. The Motion carried by the following vote:

AYE: 5

NO: 0

AGENDA ITEM No. 6 – SUPERINENDENT'S REPORT

a) Monthly Superintendent's Report

Presenter: Superintendent Rhoades

Board Comment: All Directors comment

Action: None

AGENDA ITEM NO. 7- GROUNDWATER MANAGEMENT

a) Monthly Groundwater Management Report

Presenter: Superintendent Rhoades

Public Comment: Michelle Blackwell

Board Comment: Directors Aranguren, O'Rourke, VP Sullivan, and President Murphyjy

AGENDA ITEM NO. 8 – NEW BUSINESS

a) Discussion and Possible Action to adopt Resolution 2022-288 RESOLUTION OF THE MENDOCINO CITY COMMUNITY SERVICES DISTRICT TO DECLARE A STAGE 4 WATER SHORTAGE CONDITION AND RESCIND RESOLUTION 2022-285

Presenter: President Murphy

Staff Comment: Superintendent Rhoades

Board Comment: Directors Aranguren, O'Rourke, Hauck, VP Sullivan

Public Comment: None

Board Action: Upon motion by Director Aranguren, seconded by Director O'Rourke. IT IS ORDERED to adopt Resolution 2022-288 RESOLUTION OF THE MENDOCINO CITY COMMUNITY SERVICES DISTRICT TO DECLARE A

STAGE 4 WATER SHORTAGE CONDITION AND RESCIND RESOLUTION 2022-285. The Motion carried by the following vote:

AYE: 5

NO: 0

b) Discussion and Possible Action to adopt Resolution 2022-289 RESOLUTION OF THE MENDOCINO CITY COMMUNITY SERVICES DISTRICT TO DECLARE A TEMPORARY MORATORIUM ON ISSUANCE OF GROUNDWATER EXTRACTION PERMITS FOR NEW USES OR EXPANSION OF EXISTING USE THAT INCREASE WAER DEMAND, AQUIFER PUMP TESTS, OR DRILLING NEW WATER WELLS.

Presenter: President Murphy

Staff Comment: Superintendent Rhoades

Board Comment: Directors Aranguren, O'Rourke, President Murphy

Public Comment: None

Board Action: Upon motion by Director Aranguren, seconded by Director Hauck. IT IS ORDERED to adopt Resolution 2022-289 RESOLUTION OF THE MENDOCINO CITY COMMUNITY SERVICES DISTRICT TO DECLARE A TEMPORARY MORATORIUM ON ISSUANCE OF GROUNDWATER EXTRACTION PERMITS FOR NEW USES OR EXPANSION OF EXISTING USE THAT INCREASE WAER DEMAND, AQUIFER PUMP TESTS, OR DRILLING NEW WATER WELLS. The Motion carried by the following vote:

AYE: 5

NO: 0

C) Discussion and Possible Action to determine how MCCSD Board meetings should be held: via Zoom, hybrid, or in-person

Presenter: Superintendent Rhoades and President Murphy

Staff Comment: Superintendent Rhoades

Board Comment: Directors Aranguren, O'Rourke, Hauck

Public Comment: Michelle Blackwell

Action: None, Board consensus is to maintain current format

d) Discussion on the Prop 218 Rate Study and Process.

Presenter: President Murphy

Staff Comment: Superintendent Rhoades

Public Comment: Dan Potash, Andrea Sheppard, and Michelle Blackwell

Board Comment: All Directors comment

e. Discussion and Possible Action to approve a process to adopt a Prop 218 Timeline

Presenter: President Murphy

Staff Comment: None

Public Comment: None

Board Comment: None

Board Action: None

President Murphy proposed extending the time line to make sure all questions are answered, public participation is included, and the appropriate increase can be agreed upon.

AGENDA ITEM NO. 9- OLD BUSINESS

a) Discussion of priorities for review of District Policies; including Governance, Personnel, Finance, Groundwater Management and Sewer

Presenter: President Murphy and Superintendent Rhoades

Staff Comment: Superintendent Rhoades

Public Comment: None

Board Comment: All Directors

Board Action: None

AGENDA ITEM NO. 10: CONSENT AGENDA

- a. APPROVAL OF MINUTES**
 - a1) 2/28/22 Meeting Minutes

Action: Item postponed for a future meeting.

AGENDA ITEM NO. 11: DISCUSSION AND POSSIBLE ACTION REGARDING ANY CONSENT AGENDA ITEM NEEDING SEPARATE ACTION

Action: Item postponed for a future meeting.

AGENDA ITEM NO. 12: COMMITTEE UPDATES

None

AGENDA ITEM NO. 13: MATTER FROM BOARD MEMBERS

None

AGENDA ITEM NO. 14: ADJOURNMENT

Action: Motion O'Rourke, second Aranguren to adjourn the meeting at 7:18 p.m. all in favor.

NOTICE: PUBLISHED MINUTES OF THE MENDOCINO CITY COMMUNITY SERVICES DISTRICT MEETINGS

- *Effective May 11, 2020, the Board of Directors’ minutes will be produced in “action only” format.*
- *Minutes are considered draft until adopted/approved by the Board of Directors*
- *Please reference the District’s website to obtain additional resource information for the Board of Directors: www.mccsd.com.*

Thank you for your interest in the proceedings of the Mendocino City Community Services District

Board of Directors

STANDING COMMITTEES:

Finance:----- Dennak Murphy and Maggie O’Rourke

Personnel:----- Dennak Murphy and Maggie O’Rourke

Plant Operations:----- Dennak Murphy and Jim Sullivan

Safety: ----- Harold Hauck and Christina Aranguren

Street Lighting:----- Christina Aranguren and Harold Hauck

Water Management:----- Christina Aranguren and Jim Sullivan

Respectfully submitted,

Ryan Rhoades