

MENDOCINO CITY COMMUNITY SERVICES DISTRICT

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Per California Governor Gavin Newsom’s Executive Orders N-25-20 and N-29-20, the meeting is being held via teleconference.

MENDOCINO CITY COMMUNITY SERVICES DISTRICT SPECIAL BOARD MEETING

ACTION MINUTES – December 12, 2022

**BEFORE THE BOARD OF DIRECTORS
FAIR STATEMENT OF PROCEEDINGS
(PURSUANT TO CALIFORNIA COMMUNITY SERVICES DISTRICT LAW[§]
Government Code §61000)**

AGENDA ITEM NO. 1 – CALL TO ORDER – 5:03 p.m.

Present: Directors Donna Feiner (arrived late), Ishvi Aum, Matthew Miksak, Vice President Jim Sullivan, and presiding was President Dennak Murphy

Staff Present: Mr. Ryan Rhoades, District Superintendent, Katie Bates, Board Secretary.

Legal Counsel Present: None

Public Present: Michelle Blackwell, Dan Potash, Andrea Shepard, Dyan

AGENDA ITEM NO. 2. – APPROVAL OF AGENDA

Board Action: Upon motion by Director Aum seconded by VP Sullivan. IT IS ORDERED to approve the agenda. The Motion carried by the following vote:

AYE: 4

NO: 0

ABSENT: 1

AGENDA ITEM NO. 3 –PUBLIC COMMENT

None

AGENDA ITEM NO. 4 – COMMUNICATIONS

AGENDA ITEM NO. 5- FINANCIAL REPORT

Presenter: Katie Bates

Board Comment: Director Aum, VP Sullivan, President Murphy

Staff Comment: Ryan Rhoades

Public Comment: Andrea Shepard, Michele Blackwell

Board Action: Upon motion by VP Sullivan, seconded by President Murphy. IT IS ORDERED to approve the consent agenda. The Motion carried by the following vote:

AYE: 5

NO: 0

AGENDA ITEM NO. 6: CONSENT AGENDA

a. APPROVAL OF MINUTES

a1) 11-28-22

a2) 12-5-22

b) APPROVAL OF RES 2022-306: RESOLUTION OF THE MENDOCINO CITY COMMUNITY SERVICES DISTRICT TO CONTINUE THE AUTHORITY TO HOLD VIRTUAL MEETINGS PURSUANT TO AB 361

Board Action: Upon motion by Director Feiner, seconded by VP Sullivan. IT IS ORDERED to approve the consent agenda. The Motion carried by the following vote:

AYE: 5

NO: 0

AGENDA ITEM NO. 7: DISCUSSION AND POSSIBLE ACTION REGARDING ANY CONSENT AGENDA ITEM NEEDING SEPARATE ACTION

None

AGENDA ITEM NO. 8- GROUNDWATER MANAGEMENT

Presenter: Ryan Rhoades

Board Comment: Director Miksak and President Murphy

Public Comment: Michelle Blackwell

AGENDA ITEM NO. 9 – NEW BUSINESS

a) Discussion and Possible Action to adopt Ordinance 2022-1: Ordinance of Mendocino City Community Services District Monthly Sewer Service Charges

Board Action: Upon motion by Director Feiner, seconded by Director Aum. IT IS ORDERED to waive the reading of Ordinance 2022-1. The Motion carried by the following vote:

AYE: 5

NO: 0

Public Comment: Andrea Shepard

Staff Comment: Ryan Rhoades

Board Action: Upon motion by Director Feiner, seconded by VP Sullivan. IT IS ORDERED to adopt Ordinance 2022-1: Ordinance of Mendocino City Community Services District Monthly Sewer Service Charges. The Motion carried by the following vote:

AYE: 5

NO: 0

b) Discussion and Possible Action to adopt Ordinance 2022-2: Ordinance of Mendocino City Community Services District Monthly Groundwater Management Charges

Board Action: Upon motion by Director Feiner, seconded by VP Sullivan. IT IS ORDERED to waive the reading of Ordinance 2022-2. The Motion carried by the following vote:

AYE: 5

NO: 0

Staff Comment: Ryan Rhoades

Board Comment: Director Aum, VP Sullivan, President Murphy

Board Action: Upon motion by Director Feiner, seconded by VP Sullivan. IT IS ORDERED to adopt Ordinance 2022-2: Ordinance of Mendocino City Community Services District Monthly Groundwater Management Charges. The Motion carried by the following vote:

AYE: 4

NO: 1 (Ishvi Aum)

c) Discussion and Possible Action on Board member roles and responsibilities

Board Comment: Director Miksak, VP Sullivan, President Murphy

Staff Comment: Ryan Rhoades

Public Comment: Michelle Blackwell

d) Discussion and Possible Action to appoint Officers and Committee Assignments

Staff Comment: Ryan Rhoades

Board Comment: Directors Feiner, Aum, Miksak, VP Sullivan, President Murphy

Public Comment: Michelle Blackwell

Appointments were made and are reflected in the Standing Committees list at the end of these action minutes.

AGENDA ITEM NO. 10- OLD BUSINESS**8a) Discussion and Possible Action related to reviewing and updating the Personnel Manual**

Presenter: Ryan Rhoades

Board Comment: President Murphy

Board Action: Upon motion by Director Feiner, seconded by VP Sullivan. IT IS ORDERED to begin work to resume review of the Personnel Manual. The Motion carried by the following vote:

AYE: 5

NO: 0

AGENDA ITEM No. 11 – SUPERINTENDENT’S REPORT**a) Monthly Superintendent’s Report**

Presenter: Ryan Rhoades

Board Comment: Director Aum and VP Sullivan

Public Comment: Michelle Blackwell

AGENDA ITEM NO. 12: COMMITTEE UPDATES

None

AGENDA ITEM NO. 13: MATTER FROM BOARD MEMBERS

Discussion about initiating an advisory committee to meet and go over the possible development of a community water system. Goals, structure, charter need to be defined. All directors participated in the discussion.

AGENDA ITEM NO. 18: ADJOURNMENT

IT IS ORDERED to approve adjourning the meeting at 6:55 p.m.

NOTICE: PUBLISHED MINUTES OF THE MENDOCINO CITY COMMUNITY SERVICES DISTRICT MEETINGS

- *Effective May 11, 2020, the Board of Directors’ minutes will be produced in “action only” format.*
- *Minutes are considered draft until adopted/approved by the Board of Directors*
- *Please reference the District’s website to obtain additional resource information for the Board of Directors: www.mccsd.com.*

Thank you for your interest in the proceedings of the Mendocino City Community Services District

Board of Directors

STANDING COMMITTEES:

Finance:----- Dennak Murphy and Ishvi Aum

Personnel:----- Dennak Murphy and Matthew Miksak

Plant Operations:----- Dennak Murphy and Jim Sullivan

Safety: ----- Jim Sullivan

Street Lighting:----- Donna Feiner and Jim Sullivan

Groundwater Management:----- Donna Feiner and Jim Sullivan

Respectfully submitted,

Ryan Rhoades and Katie Bates