

MENDOCINO CITY COMMUNITY SERVICES DISTRICT

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MENDOCINO CITY COMMUNITY SERVICES DISTRICT BOARD MEETING

ACTION MINUTES – April 27, 2026

**BEFORE THE BOARD OF DIRECTORS
FAIR STATEMENT OF PROCEEDINGS
(PURSUANT TO CALIFORNIA COMMUNITY SERVICES DISTRICT LAW
Government Code §61000)**

AGENDA ITEM NO. 1 – CALL TO ORDER – 4:04 p.m.

Board Present: Directors Andrea Shepard, Jim Sullivan, Alec Fields, and Michael Klinger

Staff Present: Ryan Rhoades, District Superintendent and Katie Bates, District Secretary

Public Present: Seph Petta, Christina Aranguren, Ed Powers, Jim Gragg, Maggie O'Rourke, Mary Falkenrath, Carrie Browder, and Christina Aranguren's home

AGENDA ITEM NO. 2. – APPROVAL OF AGENDA

Board Action: Upon motion by Director Miksak, and 2nd by Director Sullivan to approve the Agenda. IT IS ORDERED to approve the agenda. The Motion carried by the following vote:

AYE: 4 (Shepard, Fields, Klinger, Sullivan)

ABSENT: 1 (Miksak)

AGENDA ITEM NO. 3- PUBLIC COMMENT ON CLOSED SESSION ITEMS

None

AGENDA ITEM NO. 4- ADJOURNMENT TO CLOSED SESSION AT 4:00

AGENDA ITEM NO. 5- REPORT OUT OF CLOSED SESSION AT 5:00

Open Session Resumes

AGENDA ITEM NO. 6- PUBLIC EXPRESSION: non-agenda items

Carrie Browder asked a question about the email she sent to Andrea Shepard re: meeting minutes
Jim Gragg requested that the website be updated with new Director's information

AGENDA ITEM NO. 7- COMMUNICATIONS

MCCSD received an email from Rod Jones re: a parcel on Rd 500D

AGENDA ITEM NO. 8- FINANCIAL REPORT**a) March DISBURSEMENTS**

Public Comment: Tina Aranguren

Board Action: Upon motion by Director Shepard and 2nd by Director Miksak, IT IS ORDERED to approve March disbursements. The Motion carried by the following vote:

AYE: 4 (Shepard, Klinger, Fields, Sullivan)

ABSENT: 1 (Miksak)

AGENDA ITEM NO. 9— CONSENT AGENDA**a) APPROVAL OF MINUTES FROM 3-23-2026**

Public Comment: Tina Aranguren

Board Action: Upon motion by Director Sullivan and 2nd by Director Fields, IT IS ORDERED to approve the Consent Agenda. The Motion carried by the following vote:

AYE: 4 (Shepard, Klinger, Fields, Sullivan)

ABSENT: 1 (Miksak)

AGENDA ITEM NO. 10- DISCUSSION AND POSSIBLE ACTION REGARDING ANY CONSENT AGENDA ITEM NEEDING SEPARATE ACTION

NONE

AGENDA ITEM NO. 11- NEW BUSINESS**a) Appointment of Board Members to the Standing Committee**

Director Shepard appointed Michael Klinger to the Finance Committee and the Plant Operations Committee, and Alex Fields to the Personnel Committee and Street Lighting Committee

All in favor

b) Discussion and Possible Action re: the Kidwell Trust petition for sewer service to an undeveloped parcel at 11520 Road 500D, Mendocino County, lying outside the District's jurisdictional boundary

Public Comment: Seph Petta, Jim Gragg, Tina Aranguren, Ed Powers

Board Comment: Jim Sullivan, Andrea Shepard

Staff Comment: Ryan Rhoades

Board Action: Upon motion by Director Shepard and 2nd by Director Klinger, IT IS ORDERED to issue a conditional will-serve letter to the Kidwell Trust petition for sewer service to an undeveloped parcel at 11520 Road 500D, Mendocino County, lying outside the District's jurisdictional boundary. The Motion carried by the following vote:

AYE: 4 (Shepard, Klinger, Fields, Sullivan)

ABSENT: 1 (Miksak)

- c) Discussion and Possible Action to approve Resolution 2026-332: Resolution of MCCSD establishing updated policy regarding extension of sewer service outside its' jurisdictional boundary

Public Comment: Seph Petta, Jim Gragg, Carrie Browder, Tina Aranguren

Board Comment: Andrea Shepard

Board Action: Upon motion by Director Shepard and 2nd by Director Sullivan, IT IS ORDERED to approve Resolution 2026-332: Resolution of MCCSD establishing an updated policy regarding extension of sewer service outside its' jurisdictional boundary. The Motion carried by the following vote:

AYE: 4 (Shepard, Klinger, Fields, Sullivan)

ABSENT: 1 (Miksak)

AGENDA ITEM NO. 12- DISTRICT SUPERINTENDENT'S REPORT

Public Comment: Tina Aranguren, Maggie O'Rourke

Staff Comment: Ryan Rhoades

Board Comment: Andrea Shepard

AGENDA ITEM NO. 13- GROUNDWATER MANAGEMENT

Ryan Rhoades reads report

AGENDA ITEM NO. 14- COMMITTEE UPDATES

None

AGENDA ITEM NO. 13- MATTERS FROM BOARD MEMBERS

None

AGENDA ITEM NO. 14- ADJOURNMENT

6:28 p.m.

NOTICE: PUBLISHED MINUTES OF THE MENDOCINO CITY COMMUNITY SERVICES DISTRICT MEETINGS

- *Effective May 11, 2020, the Board of Directors' minutes will be produced in "action only" format.*
- *Minutes are considered draft until adopted/approved by the Board of Directors*
- *Please reference the District's website to obtain additional resource information for the Board of Directors: www.mccsd.com.*

Thank you for your interest in the proceedings of the Mendocino City Community Services District

Board of Directors

STANDING COMMITTEES:

Finance:----- Andrea Shepard

Personnel:----- Matthew Miksak and Andrea Shepard

Plant Operations:----- Jim Sullivan

Safety: -----

Street Lighting:-----

Groundwater Management:----- Jim Sullivan and Andrea Shepard

Respectfully submitted,

Katie Bates