

MENDOCINO CITY COMMUNITY SERVICES DISTRICT

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MENDOCINO CITY COMMUNITY SERVICES DISTRICT SPECIAL BOARD MEETING

ACTION MINUTES – June 7, 2023

**BEFORE THE BOARD OF DIRECTORS
FAIR STATEMENT OF PROCEEDINGS
(PURSUANT TO CALIFORNIA COMMUNITY SERVICES DISTRICT LAW
Government Code §61000)**

AGENDA ITEM NO. 1 – CALL TO ORDER – 5:01 p.m.

Present: Directors Donna Feiner, Matthew Miksak, VP Jim Sullivan, and presiding was President Dennak Murphy

Staff Present: Mr. Ryan Rhoades, District Superintendent, Katie Bates, Board Secretary

Legal Counsel Present: None

Public Present: Dan Potash, Andrea Shepard, Tom Tetzlaff, Steve Gomes, Rob Buckle

AGENDA ITEM NO. 2. – APPROVAL OF AGENDA

Board Action: Upon motion by Director Feiner and 2nd by VP Sullivan, IT IS ORDERED to approve the agenda. The Motion carried by the following vote:

AYE: 4

NO: 0

ABSENT: 1 (Aum)

AGENDA ITEM NO. 3 –PUBLIC COMMENT

**Andrea Shepard asked about community engagement re: a possible Community Water System
Steve Gomes requested a meeting to discuss a Community Water System and Groundwater Management
Tom Tetzlaff requested a meeting to discuss Groundwater Management**

AGENDA ITEM NO. 4 – COMMUNICATIONS

None

AGENDA ITEM NO. 5- FINANCIAL REPORT

Board Comment: President Murphy

Staff Comment: Superintendent Rhoades and District Secretary Bates

Board Action: Upon motion by Director Feiner and 2nd by Director Miksak, IT IS ORDERED to approve the April disbursements. The Motion carried by the following vote:

AYE: 4

NO: 0

ABSENT: 1 (Aum)

AGENDA ITEM NO. 6: CONSENT AGENDA

MEETING MINUTES FROM 4-19-23 WILL BE MOVED TO AGENDA ITEM NO. 8

APPROVAL OF 5-8-23 MINUTES

Board Action: Upon motion by Director Feiner, seconded by Director Miksak, IT IS ORDERED to approve the consent agenda. The Motion carried by the following vote:

AYE: 4

NO: 0

ABSENT: 1 (Aum)

AGENDA ITEM NO. 7: CORRECTION OF PAST MINUTES

APPROVAL OF 3-3-23 MEETING MINUTES

Board Action: Upon motion by Director Feiner, seconded by VP Sullivan, IT IS ORDERED to approve the corrected version of the 3-3-23 meeting minutes. The Motion carried by the following vote:

AYE: 4

NO: 0

ABSENT: 1 (Aum)

AGENDA ITEM NO. 8: DISCUSSION AND POSSIBLE ACTION REGARDING ANY CONSENT AGENDA ITEM NEEDING SEPARATE ACTION

APPROVAL OF 4-19-23 MEETING MINUTES

Board Action: Upon motion by Director Feiner, seconded by Director Miksak, IT IS ORDERED to approve the correction to the 4-19-23 meeting minutes. The Motion carried by the following vote:

AYE: 4

NO: 0

ABSENT: 1 (Aum)

AGENDA ITEM NO. 9- GROUNDWATER MANAGEMENT

Presenter: Ryan Rhoades

Board Comment: VP Sullivan and President Murphy

Public Comment: Tom Tetzlaff, Steve Gomes, Andrea Shepard

AGENDA ITEM NO. 10 – NEW BUSINESS**a) Introduction and Discussion of Proposed Budget for Fiscal Year 23-24****Presenter: District Secretary Bates****Board Comment: President Murphy****Public Comment: Dan Potash****b) Discussion and Possible Action to approve the Audit for the year end of June 30, 2022****Presenter: District Secretary Bates****Board Comment: President Murphy****Public Comment: Andrea Shepard**

Board Action: Upon motion by VP Sullivan, seconded by Director Miksak, IT IS ORDERED to approve the 21-22 audit, year ending June 30, 2022. The Motion carried by the following vote:

AYE: 4

NO: 0

ABSENT: 1 (Aum)

c) Discussion and Possible Action to support the installation of a County funded EV station**Presenter: Superintendent Rhoades****Board Comment: VP Sullivan and President Murphy****Public Comment: Tom Tetzlaff and Steve Gomes**

Board Action: Upon motion by Director Feiner, seconded by Director Miksak, IT IS ORDERED to approve the support of a County funded EV station. The Motion carried by the following vote:

AYE: 4

NO: 0

ABSENT: 1 (Aum)

d) Discussion and Possible Action to authorize the District Superintendent to spend up to \$100,000 to address the Treatment Plant Air Supply Line**Presenter: Superintendent Rhoades****Board Comment: VP Sullivan and President Murphy****Public Comment: Dan Potash and Andrea Shepard**

Board Action: Upon motion by VP Sullivan, seconded by Director Feiner, IT IS ORDERED to approve the authorization for District Superintendent to spend up to \$100,000 to address the Treatment Plant Air Supply Line. The Motion carried by the following vote:

AYE: 4

NO: 0

ABSENT: 1 (Aum)

- e) Discussion and Possible Action to direct Staff to conduct a review and update of all District records and properties related to approved development

Presenter: Superintendent Rhoades

Board Comment: Directors Feiner, Miksak, VP Sullivan and President Murphy

Public Comment: Steve Gomes

AGENDA ITEM NO. 11- OLD BUSINESS

None

AGENDA ITEM NO. 12: SUPERINTENDENT’S REPORT

Staff Comment: Ryan Rhoades

Board Comment: Directors Feiner, Miksak, and President Murphy

Public Comment: Steve Gomes

AGENDA ITEM NO. 13- COMMITTEE UPDATES

Finance Committee met and reviewed the proposed budget

AGENDA ITEM NO. 14: MATTER FROM BOARD MEMBERS

Director Miksak asked after a possible MCCSD newsletter

AGENDA ITEM NO. 18: ADJOURNMENT

IT IS ORDERED to approve adjourning the meeting at 6:14 p.m.

NOTICE: PUBLISHED MINUTES OF THE MENDOCINO CITY COMMUNITY SERVICES DISTRICT MEETINGS

- *Effective May 11, 2020, the Board of Directors’ minutes will be produced in “action only” format.*
- *Minutes are considered draft until adopted/approved by the Board of Directors*
- *Please reference the District’s website to obtain additional resource information for the Board of Directors: www.mccsd.com.*

Thank you for your interest in the proceedings of the Mendocino City Community Services District

Board of Directors

STANDING COMMITTEES:

Finance:----- Dennak Murphy and Ishvi Aum

Personnel:----- Dennak Murphy and Matthew Miksak

Plant Operations:----- Dennak Murphy and Jim Sullivan

Safety: ----- Jim Sullivan

Street Lighting:----- Donna Feiner and Jim Sullivan

Groundwater Management:----- Donna Feiner and Jim Sullivan

Respectfully submitted,
Ryan Rhoades and Katie Bates