

Minutes of February 25, 2008

Regular meeting was called to order at 7:00 p.m. in the business office at the Wastewater Treatment Plant. Present were Directors Kraynek, Ball, Dill, Schwartz, and O'Brien. Also present were Superintendent Mike Kelley and Secretary Jodi Mitchell.

1. Minutes of January 28, 2008

Correction: Page 1, Section 4(a), last Paragraph: Any increase in the equipment replacement fund would require introduction and adoption or of an Ordinance to increase the current monthly fees.

Correction: Page 4, January Monthly Report, Paragraph 4, Line 3: Titan was also building vice a vise and spare tire mounting brackets..

MOTION Schwartz/Kraynek: To approve the minutes of January 28, 2008, as corrected.

ROLL CALL VOTE: AYES: Directors Kraynek, Ball, Dill, Schwartz

and O'Brien

NOES: None

ABSENT: None

ABSTAIN: None

2. Communications

3. Public Comment

4. New Business

5. Water Management

a. Hydrological Study Approval Extension

1. Thomas Thomson, 45081 Cahto Street, APN 119-160-15

An application for a Groundwater Extraction Permit Application Approval Extension was reviewed for Thomas Thomson, 45081 Cahto Street. The GWEP application approval would automatically expire on March 25, 2008, if the conditions of the approval were not met.

A sewer lateral connection fee was paid and the sewer lateral had been installed. The application approval had been extended every two years since 2002.

Director Kraynek inquired and staff responded that there was no limit to the number of groundwater extraction permit or hydrological study permit extensions.

Superintendent Kelley explained that there was a cumulative effect clause in the Groundwater Extraction Permit Ordinance that would require any new development to determine the cumulative effects on the aquifer and any effect on hydrologically contiguous wells.

Bud Kamb, representing Mr. Thomson, stated that he was out of the Country. Mr. Kamb suggested that the District should give an explanation to the property owner why the 2-year extension was required. He noted that applicants risk the possibility of their permit expiring when they have already made substantial financial investments for their project.

MOTION Schwartz/Kraynek: To approve the Groundwater Extraction Permit Application Approval Extension for Thomas Thomson for APN 119-160-15, for a period of two years.

ROLL CALL VOTE: AYES: Directors Kraynek, Ball, Dill, Schwartz

and O'Brien

NOES: None

ABSENT: None

ABSTAIN: None

2. Beacon Property Associates, 45066 Ukiah Street, APN 119-233-08

Allan Cone, Beacon Property Associates submitted an application for a Hydrological Study Approval Extension. The Hydrological Study was approved on March 29, 2006, and has had one two-year extension. The approval would expire on March 29, 2008. Three parcels share a common water system, and an aquifer test and hydrological study proved adequate water for the existing development and proposed development for all three parcels.

MOTION Schwartz/Dill: To accept the Hydrological Study Approval Extension for Beacon Property Associates for APN 119-233-08 for a period of two-years.

ROLL CALL VOTE: AYES: Directors Kraynek, Ball, Dill, Schwartz

and O'Brien

NOES: None

ABSENT: None

ABSTAIN: None

b. Resolution No. 205 A Resolution of the Mendocino City Community Services District to Declare the End of a Stage 1 Water Shortage

Superintendent Kelley provided a Memorandum dated February 19, 2008, regarding the Resolution to declare the end of a Stage 1 Water Shortage. On September 24, 2007, the MCCSD Board of Directors declared a Stage 1 Water Shortage due to 25% below normal rainfall in Mendocino. Property owners were asked to voluntarily reduce their water use by 10%. The Water Shortage was re-evaluated on December 31, 2007, and the Contingency Plan recommended continuation of the Stage 1 Water Shortage based on depth-to-water measurements taken in 5 key drought monitoring wells. Based on the rainfall record collected on January 31, 2008, the drought plan indicated there was sufficient rainfall to end the current Stage 1 Water Shortage. At the end of January 2008, MCCSD measured 24.76 inches of precipitation.

Director Schwartz suggested that the Water Companies, such as the Hills Ranch Mutual Water Company, should be notified of the District's water shortages, so they could send a notice to the property owners with their water bill. Staff noted that the notice of the water shortage was mailed to all property owners within the District, including Hills Ranch Mutual Water Company. Director Schwartz thought the notice would have been more noticeable if it had been received with the water bill, instead of the sewer bill.

Resolution No. 205 was presented, A Resolution of the Mendocino City Community Services District to Declare the End of a Stage 1 Water Shortage.

MOTION Schwartz/Kraynek: To waive the reading of Resolution No. 205.

ROLL CALL VOTE: AYES: Directors Kraynek, Ball, Dill, Schwartz

and O'Brien

NOES: None

ABSENT: None

ABSTAIN: None

MOTION: Schwartz/Ball: To adopt Resolution No. 205, A Resolution of the Mendocino City Community Services District to Declare the End of a Stage 1 Water Shortage.

ROLL CALL VOTE: AYES: Directors Kraynek, Ball, Dill, Schwartz

and O'Brien

NOES: None

ABSENT: None
ABSTAIN: None

6. Old Business

7. Attorney's Report

Attorney Jackson provided information regarding the legal requirements for District purchases. The bidding requirements for a Community Services District were \$25,000.00. Based on the \$25,000 threshold, the installation of the proposed generator would require formal bidding procedures. It was noted that the District was not at that point yet, and was working on obtaining specifications and information regarding the District needs.

The Board discussed the proposed new generator cost issues, the Heeser Drive road access to the lift station, a new building, and whether any modifications would be needed to the old generator, which was planned for re-location to the lift station. Any modification to the Heeser Drive lift station would require a survey and drawings for road access, building plans, and installation of a propane tank. These actions would require the approval of several agencies, including State Parks, Coastal Commission, Mendocino Historical Review Board, and the Planning & Building Department.

Superintendent Kelley commented that San Luis Obispo was recently fined \$40,000 for a 20,000 gallon sewage spill, and noted that the Heeser Drive lift station was particularly vulnerable for spills.

8. District Superintendent's Report

a. Monthly Superintendent's Report

During the month of February, the treatment plant operated normally. Plant personnel performed routine plant maintenance and equipment repair.

Staff was installing a chemical feeder system to treat the plant effluent. A solution of calcium thiosulfate would be injected into the flow equalization pond to remove the chlorine residual prior to discharge to the outfall. It is believed that past chronic toxicity test results may have been impacted by the residual chlorine in the effluent.

Plant personnel have completed an audit of the treatment plant's electrical load, which was needed to determine the size of the proposed replacement generator. Jones Electric had submitted the data to General Corp., so they could provide a recommendation on the size unit needed to operate the plant.

Skip Jones ordered a new governor for the old generator, which should improve its performance. When the unit is replaced in the future, the old generator would be used to operate the Heeser Drive lift station.

Aerator #1 and #2 had been rebuilt and would be reinstalled during March 2008.

No recycled water was transferred to the High School during the month of February.

Staff took their regular monthly safety meeting online. The Safety Officer also conducted the monthly safety inspection of the plant.

b. Public Notice of Available MCCD Annual Reports 2007

Notice was given that MCCSD's Annual Reports for 2007 were available for public review:

1) Regional Water Quality Control Board Annual Self-Monitoring Report, 2) MCCSD Collection System Report, and 3) MCCSD Source Control Report.

9. Committee Updates

The Plant Operations Committee met and reviewed two elements of the Sanitary Sewer Management Plan, which would be on next month's agenda for review and action; 1) Goals and 2) Organization.

Director Ball offered to assist District staff with modification to the District's website, so the agenda, minutes, and other information could be provided to the public.

10. District Secretary's Report

Cash Disbursements

MOTION Schwartz/Dill: To approve total disbursements in the amount of \$66,418.54, noting checks #8110 - #8113 and #8138 were void.

ROLL CALL VOTE: AYES: Directors Kraynek, Ball, Dill, Schwartz and O'Brien

NOES: None

ABSENT: None

ABSTAIN: None

While discussing fuel dryer costs, check #8152, and the biosolids hauling, Superintendent Kelley noted that the Contra Costa Landfill had closed. Biosolids were now hauled even a greater distance, and in some instances, out of the State. The District's biosolids were currently transported to the Redwood Landfill. The Board was frustrated that the District had gone to a great expense to install expensive equipment in a new building to create a Class A quality biosolids. The Board was dismayed that raw septage, chicken poop and horse manure could be applied to the ground, with no problem, but Class A treated biosolids have to be taken out of the County and or State. Consensus of the Board was for Staff to follow up with California Association of Sanitation Agencies, and communications with the State.

11. Matters from Board Members

Director Dill noted that he contacted the Mendocino County Planning and Building Department regarding the residence located at 11250 Lansing Street, and they indicated the residence was utilizing the existing leach lines.

The meeting adjourned at 8:30 p.m.

Respectfully submitted,

Jodi Mitchell
District Secretary