

**MENDOCINO CITY COMMUNITY SERVICES DISTRICT**

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**MENDOCINO CITY COMMUNITY SERVICES DISTRICT SPECIAL BOARD MEETING**

**ACTION MINUTES – August 28, 2023**

**BEFORE THE BOARD OF DIRECTORS  
FAIR STATEMENT OF PROCEEDINGS**

**(PURSUANT TO CALIFORNIA COMMUNITY SERVICES DISTRICT LAW  
Government Code §61000)**

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**AGENDA ITEM NO. 1 – CALL TO ORDER – 5:00 p.m.**

**Present:** Directors Donna Feiner, Matthew Miksak, VP Jim Sullivan, and presiding was President Dennak Murphy

**Staff Present:** Mr. Ryan Rhoades, District Superintendent, Katie Bates, Board Secretary

**Legal Counsel Present:** None

**Public Present:** Colin Morrow, Steve Gomes, Tom Tetzlaff, Meredith Smith, Peter Lopez, Tony Graham, Maryanne Graham, Jeannie Dobbins

**AGENDA ITEM NO. 2. – APPROVAL OF AGENDA**

**Agenda item 9b will be tabled to a different meeting in the future.**

**Board Action:** Upon motion by Director Feiner and 2<sup>nd</sup> by Director Miksak, IT IS ORDERED to approve the agenda. The Motion carried by the following vote:

AYE: 4

ABSENT: 1 (Aum)

**AGENDA ITEM NO. 3 –PUBLIC COMMENT**

Tom Tetzlaff, Jeannie Dobbins, Maryanne Graham suggested MCCSD BOD meeting be recorded  
Tony Graham, Peter Lopez asked the issue of expanded use be agendized in the future to allow for public input.

Tony Graham and Meredith Smith had questions about how billing is determined.

President Murphy and District Superintendent reminded public present that they could not comment on anything that is not on the agenda, but would take all of the comments into consideration.

All public left.

**AGENDA ITEM NO. 4 – COMMUNICATIONS**

None

**AGENDA ITEM NO. 5- FINANCIAL REPORT**

**Presenter:** Katie Bates

**Board Comment:** Directors Feiner, Miksak, and President Murphy

**Staff Comment: Superintendent Rhoades**

**Board Action:** Upon motion by Director Feiner and 2<sup>nd</sup> by VP Sullivan, IT IS ORDERED to approve the July disbursements. The Motion carried by the following vote:

AYE: 4

ABSENT: 1 (Aum)

**AGENDA ITEM NO. 6: CONSENT AGENDA**

**APPROVAL OF 7/31-23 MINUTES**

**Board Action:** Upon motion by Director Miksak and 2<sup>nd</sup> by VP Sullivan, IT IS ORDERED to approve the consent agenda. The Motion carried by the following vote:

AYE: 4

ABSENT: 1 (Aum)

**AGENDA ITEM NO. 7: DISCUSSION AND POSSIBLE ACTION REGARDING ANY CONSENT AGENDA ITEM NEEDING SEPARATE ACTION**

None

**AGENDA ITEM NO. 8- DISTRICT SUPERINTENDENT’S REPORT**

**Presenter:** Ryan Rhoades

**Board Comment:** Directors Feiner and President Murphy

**AGENDA ITEM NO. 9 – NEW BUSINESS**

- a) Discussion and Possible Action to approve the engagement with auditing firm, O’Connor & Company

**Presenter:** Katie Bates

**Board Action:** Upon motion by Director Feiner and 2<sup>nd</sup> by VP Sullivan, IT IS ORDERED to approve the engagement with auditing O’Connor & Company. The Motion carried by the following vote:

AYE: 4

ABSENT: 1 (Aum)

- b) Discussion and Possible Action to review and approve the Groundwater Extraction Permit Application for 10420 Kasten St

**Tabled to a future meeting**

**AGENDA ITEM NO. 10- OLD BUSINESS**

None

**AGENDA ITEM NO. 11: GROUNDWATER MANAGEMENT**

**Presenter:** Ryan Rhoades

**AGENDA ITEM NO. 12: COMMITTEE UPDATES**

None

**AGENDA ITEM NO. 13: MATTER FROM BOARD MEMBERS**

Directors Miksak and Feiner had questions about the expanded use ad hoc committee’s progress. Superintendent Rhoades let them know they are still in the information gathering stage. VP Sullivan would like the topic of recording meetings to be added to a future agenda for discussion

**AGENDA ITEM NO. 15: ADJOURNMENT**

IT IS ORDERED to approve adjourning the meeting at 5:48 p.m.

**NOTICE: PUBLISHED MINUTES OF THE MENDOCINO CITY COMMUNITY SERVICES DISTRICT MEETINGS**

- *Effective May 11, 2020, the Board of Directors’ minutes will be produced in “action only” format.*
- *Minutes are considered draft until adopted/approved by the Board of Directors*
- *Please reference the District’s website to obtain additional resource information for the Board of Directors: [www.mccsd.com](http://www.mccsd.com).*

***Thank you for your interest in the proceedings of the Mendocino City Community Services District***

***Board of Directors***

**STANDING COMMITTEES:**

- Finance:----- Dennak Murphy and Ishvi Aum**
- Personnel:----- Dennak Murphy and Matthew Miksak**
- Plant Operations:----- Dennak Murphy and Jim Sullivan**
- Safety: ----- Jim Sullivan**
- Street Lighting:----- Donna Feiner and Jim Sullivan**
- Groundwater Management:----- Jim Sullivan**

Respectfully submitted,  
Ryan Rhoades and Katie Bates