

**954MENDOCINO CITY COMMUNITY SERVICES DISTRICT**  
**P. O. BOX 1029**  
**MENDOCINO, CA 95460**  
**Business Phone (707) 937-5790 Treatment Plant (707) 937-5751**

AGENDA

REGULAR MEETING

Monday, December 15, 2025

5:00 PM

Wastewater Treatment Plant, 10500 Kelly St., Mendocino, Ca 95460

The meeting will be held in person at the above address and via teleconference. To participate by ZOOM call 1 (669)-900-6833, Meeting ID: 288 936 0093, Passcode: 044968

Or log in online URL:

<https://us06web.zoom.us/j/2889360093?pwd=cE40NFd2T1JScFg4WFQ2SCtod0V3QT09&omn=85424937623>

Meeting ID: 288 936 0093

Password: 4BezrR

- 1) CALL TO ORDER
- 2) APPROVAL OF AGENDA
- 3) PUBLIC EXPRESSION: non-agenda items
- 4) COMMUNICATIONS
- 5) FINANCIAL REPORT  
Discussion and Possible Action to Approve District Disbursements/Expenditures
  - a) November Disbursements
- 6) CONSENT AGENDA  
All matters on the Consent Agenda are to be approved by one action without discussion unless a Board Member requests separate action on a specific item.
  - a) APPROVAL OF MINUTES from 11-17-2025
  - b) APPROVAL OF proposed calendar for 2026 Board of Directors' Meetings
- 7) DISCUSSION AND POSSIBLE ACTION REGARDING ANY CONSENT AGENDA ITEM NEEDING SEPARATE ACTION
- 8) NEW BUSINESS
  - a) Update from Matt Kennedy on the Recycled Water Project
  - c) Discussion and Possible Action to approve Resolution 2025-326: Resolution of the Mendocino City Community Services District Reorganizing Staff Structure by Replacing the District Secretary Position with Two New Administrative Classifications and Creating a Grade III Operator Position
  - d) Discussion and Possible Action to approve Resolution 2025-327: Resolution of the Mendocino City Community Services District to amend the step compensation plan for the hourly employees

MENDOCINO CITY COMMUNITY SERVICES DISTRICT BOARD OF DIRECTORS 12-15-2025 MEETING AGENDA

e) Discussion and Possible Action to approve Resolution 2025-328: Resolution of Mendocino City Community Services District authorizing the expenditure of up to \$400,000 for the replacement of the MCCSD sewer main on Little Lake Rd between Lansing St. and Highway 1, and authorizing the Superintendent to serve as the District representative for project implementation

9) DISTRICT SUPERINTENDENT'S REPORT  
Monthly Report

10) GROUNDWATER MANAGEMENT  
Monthly Groundwater Management Report

11) COMMITTEE UPDATES

12) ADJOURNMENT

STANDING COMMITTEES: For 2025

Finance:----- Andrea Shepard and Ishvi Aum

Personnel:----- Matthew Miksak and Andrea Shepard

Plant Operations:----- Jim Sullivan and Ishvi Aum

Safety:----- Donna Feiner

Street Lighting:----- Donna Feiner

Groundwater Management:----- Jim Sullivan and Andrea Shepard

*Pursuant to Americans with Disability Act (ADA Title II), MCCSD will make reasonable arrangements to ensure accessibility to the meeting. If you need special assistance to participate in this meeting, please contact the business office at 707- 937-5790.*